



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 3.0

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## Chicago Metropolitan Agency for Planning (CMAP)

### Board Meeting Minutes

May 11, 2016

Offices of the Chicago Metropolitan Agency for Planning (CMAP)  
Cook County Conference Room  
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

**Board Members Present:** Gerald Bennett, Chair-representing southwest Cook County, Rita Athas representing the City of Chicago, Frank Beal-representing the City of Chicago, Franco Coladipietro-representing DuPage County, Elliott Hartstein-representing Lake County, Lisa Laws-representing the City of Chicago, Andrew Madigan-representing the City of Chicago, John Noak-representing Will County, Rick Reinbold-representing South Cook County, William Rodeghier-representing suburban Cook County, Carolyn Schofield-representing McHenry County, Peter Skosey-representing the City of Chicago, and Sean McCarthy-representing the Governor's office (via tele-conference) and Leanne Redden-representing the MPO Policy Committee.

**Staff Present:** Joe Szabo, Melissa Porter, Angela Manning-Hardimon, Bob Dean, Tom Kotarac, Ricardo Lopez, Simone Weil, and Sherry Kane

**Others Present:** Erin Aleman-IDOT, Elaine Bottomley-WCGL, Len Canata-WCMC, Jackie Forbes-Kane/Kendall Council of Mayors, Janell Jensen-McHenry Council of Mayors, Mike Klemens-WCGL, Patrick Knapp- Kane/Kendall Council of Mayors, Steve Mannella-Metra, Brian Pigeon-NWMC, Mark Pitstick-RTA, Chris Schmidt-IDOT, Dave Seglin-CDOT, Chris Schmidt-IDOT, Vicky Smith-Southwest Conference, Mike Walczak-NWMC, and Barbara Zubek-Southwest Conference.

#### 1.0 Call to Order and Introductions

CMAP Board Chair Mayor Gerald Bennett called the meeting to order at 9:31 a.m., and asked Board members to introduce themselves.

#### 2.0 Agenda Changes and Announcements

There were no agenda changes or announcements

### **3.0 Approval of Minutes**

A motion to approve the minutes of the April 13, 2016, meeting of the CMAP Board as presented was made by Lisa Laws and seconded by Carolyn Schofield. All in favor, the motion carried.

### **4.0 Executive Director's Report**

Executive Director Joe Szabo reported that CMAP continues to manage its day-to-day operations by limiting expenses to cover salaries, benefits, rent, utilities and IT support services. Szabo went on to say that an agreement between the US DOT and IDOT may be reached soon that would allow toll credits to be used as the state match for FY 2016, and a significant deposit of funds is expected soon. CMAP's Economic Development and Freight working committees met jointly this month and participated in a tour of O'Hare's new freight cargo facility and Illinois Tollway projects that are underway near the airport. Szabo gave a callout to Rocco Zucchero of the Tollway, and Ginger Evans and Adam Rod from the Chicago Department of Aviation, who had organized the tour. Complimentary copies of the Daily Herald's Business Ledger book of lists, featuring CMAP economic indicators were available for Board members, Szabo continued, and the ON TO 2050 update (now being prepared every other month) and the Local Technical Assistance (LTA) update were included in the Board's packet. Finally, Szabo reported, CMAP had recently launched its new Transportation Improvement Program (TIP) web-based database with product information—including regional approved funding—for more than 2,000 federally funded and regionally significant transportation projects in northeastern Illinois.

### **5.0 Committee Reports**

Local Planning Coordinating Committee Chair Rita Athas reported that the committee had met earlier in the morning and had discussed two examples of current Local Technical Assistance (LTA) projects. A community vision plan for the Chinatown neighborhood that addressed the needs of the community comprehensively completed a year ago includes funding in part by the Chicago Community Trust for staffing the plan's implementation. Another common type of LTA project was discussed--CMAP's zoning work—and staff discussed a specific project, a Unified Development Ordinance for the Village of South Elgin, as an example. This was a good opportunity for the committee to see the impact of CMAP's work in the community, but very disappointing, Athas continued, is that a number of projects are being delayed and the call for new projects had been cancelled, because of the impact of the state budget on the program.

A written summary of the working committees, the Citizens' Advisory Committee, and the Council of Mayor's Executive Committee was provided.

### **6.0 State Legislative Update**

Regarding the State Legislative Update, CMAP staff Simone Weil gave a two-part update, reporting first that staff continues its work informing the General Assembly members of the legislation to reinstate the Comprehensive Regional Planning Fund (CRPF) and as was reported last month, if adopted would provide \$6 million to the fund in FY 2017, and would index future appropriations to inflation and continuing appropriation of the CRPF. SB 2966-SA1 remains in Senate Appropriations, Weil continued, while HB 6286 HA1 was referred to the Rules Committee. Outreach efforts continue to grow a list of supporters thanks to support and leadership from CMAP board members and partners.

Weil went on to say that staff continues to monitor and analyze bills that impact its principles and agenda or are of interest to CMAP and its partners. Last week the General Assembly passed a constitutional amendment, a “lock box” bill would restrict the use of highway-related revenues for transportation purposes only and would require the General Assembly to provide dedicated funding for any future appropriation for transportation. Finally, Weil suggested that the Board move to support three bills that contribute to the implementation of GO TO 2040 under the topic of Efficient Governance. Those are: HB 4501 (Representative Yingling and Senator Cullerton) would provide all counties the power to dissolve a local government under certain conditions; SB 388 (Senator Bush and Representative Conroy) would provide processes by which to consolidate, merge, or discontinue a township; SB 389 (Senator Morrison and Representative Sente) would allow for townships greater than 126 square miles, provide criteria for the dissolution of road districts and provide a process by which drainage districts in certain counties can be dissolved.

While there is support of the lock box and associated funding, the Board did discuss the implications related to consolidation and or dissolution of local governments, asking if a study had been conducted related to township operations. In McHenry County, work continues on this topic, and it was pointed out that without this legislation, the matter cannot even be considered.

A motion by Elliott Harstein was seconded by Mayor John Noak to support the 3 bills as had been presented. All in favor, the motion carried.

#### **7.0 DRAFT FY 2017 Budget and Work Plan**

Executive Director Joe Szabo discussed the agency’s detailed work plan and suggested that Management will regularly monitor the progress of the work plan. The following were highlights. From now until ON TO 2050 is complete in 2018, staff’s focus will be on connecting with the public, gathering information and data to support the new plan, Szabo reported. Tasks added to this year’s work plan to support those efforts include a new tool for monitoring and tracking CMAP contacts in the region. An effort to strategically use the time of the Executive Director to build or strengthen new or existing partners has been added that will dovetail with continued work to secure more stable funding for the agency to raise awareness about CMAP, ON TO 2050, while making connections within the private and public sector to secure new and continued support. Also in the work plan, Szabo continued, are an expansion of CMAP operations and funding and the regional infrastructure fund to include a legislative push both on the Comprehensive Regional Planning Fund while building support to raise revenues for infrastructure on the regional level. Detailing efforts to leverage local dues, fee for service arrangements and external grants are also included in the work plan and we plan to hire someone to assist with development, whose focus will be on generating new funding support for CMAP. CMAP’s committee structure and its purpose will be reviewed to assure that it aligns well with the agency’s priorities. Recommendations are likely at the beginning of the new fiscal year. Finally, the addition of a new section in Human Resources and Administration with the creation of a Diversity and Inclusion working group, will help promote equal opportunities for all employees, Szabo concluded.

Deputy Executive Director of Finance and Administration, Angela Manning-Hardimon reported that CMAP developed its budget meant to address the uncertainty of an FY 2017 state budget while keeping CMAP operational. The budget, Manning-Hardimon reported, is balanced at \$16.7 million. CMAP anticipates the use of approximately \$1 million in general funds or cash reserves and \$887,000 of local contributions to support operations. Developing the balanced budget, Manning-Hardimon continued, also involved evaluating a reduction in operational costs, the greatest of which was realized in contractual services which was reduced by 20% or \$533,000. The reduction, however, will delay some long-range planning activities. CMAP will also realize \$243,000 in cost savings related to lower retirement contribution rates (IMRF, from 8.77% to 7.88%; SERS, from 45.6% to 44.57%). A recent restructuring of agreements for printing services and supplies resulted in a reduction of those costs by 30%. Other expenditures will be held at FY 2016 levels, staffing is reflected at 104.5 budgeted positions now is at 97 due to positions being left unfilled. Also resulting from the uncertainty of a state budget, the UWP Committee unanimously voted to award a higher share of funding, at \$13.9 million, to CMAP to remain operational rather than fund competitive projects. Finally, Manning-Hardimon reported that there is zero dollars appropriated by the State of Illinois, that CMAP is in discussions with IDOT and the FHWA to determine if toll credits can be used to support the local match. Once a commitment is made to use those credits and how CMAP will be able to apply the credits, CMAP will submit an amended FY2017 budget for the Board's approval. The draft budget, Manning-Hardimon concluded, keeps CMAP operational and maintains the region's access to federal dollars in the absence of a state match.

#### **8.0 Future Leaders in Planning (FLIP)**

CMAP staff Ricardo Lopez gave an update on the 2016 summer Future Leaders in Planning (FLIP) program, which will meet for six days over two weeks this July. Participants will learn about equity and inclusion, and the role they both play in local planning. The deadline to sign up has been extended, Lopez continued, through June 3, and staff is requesting assistance in getting the word out (especially in McHenry and Will counties). The application is available [online](#) or as a [PDF](#). A suggestion was made, on a public relations front, to possibly engage WTTW in our outreach efforts. Staff will try to get some media coverage for the event. A behind-the-scenes [video](#) is posted on the webpage, Lopez concluded.

#### **9.0 Other Business**

There was no other business before the CMAP board.

#### **10.0 Next Meeting**

The Board is scheduled to meet next on June 8, 2016. Board members were reminded that the FY 2017 Budget would be up for adoption on that day.

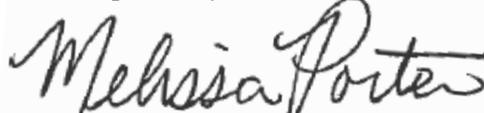
#### **11.0 Public Comment**

There were no comments from the Public.

**12.0 Adjournment**

A motion by Elliott Harstein was seconded by Rita Athas to adjourn the regular meeting at 10:24 a.m. All in favor, the motion carried.

Respectfully submitted,



Melissa Porter, Chief of Staff

05-20-2016

/stk

*Approved as presented, by unanimous vote, June 8, 2016*